

**Town Of Indian Springs Village  
Zoning and Foundation Verification Review Application**

**REQUIRED INFORMATION TO BE SUPPLIED BY OWNER/BUILDER:**

1. **ALL** of the information is required to be completed by the Applicant before an application will be processed.
2. **EACH** application will be accompanied by a copy of the current Builder's (and ALL Sub-Contractor's) Indian Springs Village Business License. If the license is close to expiration, an early renewal may be required. Contact:  
**Joan Downs, Town Clerk**  
**205-982-1755**  
**2635 Cahaba Valley Road**  
**Indian Springs Village, AL 35124**  
**joan@indianspringsvillage.org**
3. **EACH** application shall be accompanied by cash or a check in the amount of \$100.00 made payable to "Indian Springs Village".
4. **EACH** application will be accompanied by a copy of the Site Plan. This site plan must be current and must be prepared in accordance Standards of Practice for Surveying in the State of Alabama and Article IV, ADMINISTRATION, Section 3.0 Approval of Plans and Issuance of Building Permits of the ISV Zoning Ordinance.
5. **EACH** application will be accompanied by one full set of construction plans.
6. **EACH** modification to the original application will require ALL of the above information to be resubmitted at the time of the modification, **INCLUDING AN ADDITIONAL CHECK** in the amount of \$100, as required above.
7. Faxed applications, business licenses and Site Plans will not be accepted. They **MUST** be mailed or delivered to:  
**A. Frazier Christy, PE & PLS**  
**The E & LS Group, LLC**  
**2320 Highland Avenue South, Suite 240**  
**Birmingham, Alabama 35205**  
**Phone 205.617-0565**

OR

Scan and email to [frazier@eandlsg.com](mailto:frazier@eandlsg.com) OR [frazier@toylandfarm.com](mailto:frazier@toylandfarm.com)

ZONING VERIFICATION FORM

FOUNDATION SURVEY FORM

DATE: \_\_\_\_\_ Cash \_\_\_\_ or Check \_\_\_\_ Enclosed  
NEW CONSTRUCTION: Yes \_\_\_\_ No \_\_\_\_ REMODEL: Yes \_\_\_\_ No \_\_\_\_  
Parcel ID \_\_\_\_\_ (See your Property Tax Notice for this number)  
Owner: \_\_\_\_\_ Builder: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone: A/C \_\_\_\_ - No: \_\_\_\_\_ Phone: A/C \_\_\_\_ - No: \_\_\_\_\_  
Project Address: \_\_\_\_\_ Description of Work: \_\_\_\_\_  
Description of Property: Lot Number: \_\_\_\_\_  
Block: \_\_\_\_\_ Sector: \_\_\_\_\_ Value of Work: \_\_\_\_\_  
Name of Subdivision: \_\_\_\_\_ Map Book: \_\_\_\_\_ Page: \_\_\_\_\_

**I, as the Owner, have notified the HOA for my sub-division and have obtained the approval of same for this construction. My Contact was made to \_\_\_\_\_,  
phone \_\_\_\_\_ on \_\_\_\_\_ (date)**

Signature of Owner: \_\_\_\_\_ Signature of Builder: \_\_\_\_\_